



WATFORD SWIMMING CLUB

County Qualifier Open Meet

Affiliated to the ASA East Region

(Under ASA Laws and Regulations and Technical Rules of Swimming)

(Licence Number 3ER171250)

Saturday 25th & Sunday 26th November 2017

Woodside Leisure Centre Horseshoe Lane Garston WD25 7HH

MEET RULES AND INFORMATION

- 1) The Promoter of this Meet is Tracy O'Sullivan on behalf of Watford Swimming Club
- 2) Watford Swimming Club is affiliated to Herts ASA and East Region ASA
- 3) This Meet shall be subject to ASA Laws and Regulations and ASA Technical Rules of Racing and to these criteria.
- 4) Entries to this meet will be accepted on a first come first served basis
- 5) All Swimmers must be ASA registered. (Category 2). This is a level 3 Meet.
- 6) The pool length is 25m. 8 lanes.
- 7) Age groups for boys and girls are single banded age groups from:
10 yrs –15yrs and 16yrs & over
- 8) There will be awards for the top three in each age group in each event.
- 9) Age as at 31st December 2017.
- 10) Swimmers need to be 10 or over by 31st December to be able to compete in line with ASA rules (11 as at 31st December 2017 for 400 IM)
- 11) Heats will be swum with all ages combined and seeded on submitted times.
- 12) Over the top starts may be used at the Referee's discretion.
- 13) Once an entry has been accepted a competitor shall swim or give **notice of withdrawal**. Notice of withdrawals from a club shall be reported to the recorders **at least 45 minutes** before the start of the session.
- 14) Any swimmer not present when required to swim will incur a £10 penalty. In the event of a competitor not paying the penalty, the Club in whose name the competitor has entered the competition shall be responsible for payment.
- 15) All swimmers should be supervised by their coaches/team managers during warm up and whilst on poolside. Coaches and team managers are responsible for the behaviour of their swimmers at all times.
- 16) No responsibility can be accepted for any loss or damage to clothing or other articles.
- 17) Swimmers will only be permitted to enter the gallery or cafe if they are appropriately dressed including footwear.

- 18) Only swimmers, officials, Watford SC ‘helpers’ and Team Managers/ Coaches accredited with coaches passes will be allowed poolside
- 19) Refreshments and food will be available to purchase in the cafeteria.
- 20) In accordance with the ASA Child Safeguarding Policies and Procedures any parents or carers of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images, particularly if those images are being shared with family and friends through social media platforms. Should you have any concerns about photography or filming at this event then please bring them to the attention of Sarah Lees (Child Welfare Officer) or Tracy O’Sullivan (Meet Promoter)

These policies will be vigorously enforced and any person found to be contravening them will be asked to leave the gala without refund.

ENTRIES

- 21) Valid entries will be accepted in order of receipt, that is, first come first served.
- 22) If the number of entries received for the meet becomes untenable, the promoter reserves the right to limit the number of entries accepted. Any deletions / scratches made will be based on the first come first served basis.
- 23) “No Time” (NT) entries are not allowed
- 24) We will accept long course times provided that they are converted to short course times when entered into Hytek and are drawn from rankings.
- 25) The promoter reserves the right to limit the 400m Freestyle to 4 heats for Males and 4 heats for Females. There will be a reserve list of the EIGHT fastest swimmers for boys and for girls should any swimmer pull out or not turn up on the day.
- 26) The promoter reserves the right to limit the 400m IM to 2 heats for Males and 2 heats for Females. There will be a reserve list of the EIGHT fastest swimmers for boys and for girls should any swimmer pull out or not turn up on the day.
- 27) Complete entries for each club are requested together with a single cheque or bank transfer. Later individual entries may not be accepted. **Closing date for entries is midnight 1 November 2017** (or when the Meet is full if this is earlier)
- 28) The entry fee is £6.00 per individual event except the 400s and £7.50 for the 400m Freestyle and 400 IM. All club entries with over 8 swimmers must be via Hy Tek software.
- 29) Time Trials will be allowed on the day if there are spaces available to fill lanes at the cost of £6.50 per time trial (£8.00 for 400 events).
- 30) Please submit ONE club cheque payable to WATFORD SWIMMING CLUB or e-mail for bank details and send with Summary Sheet to Tracy O’Sullivan at 32

Oxhey Road, Watford, Herts WD19 4QQ. Any enquiries please contact Tracy O'Sullivan at wscswimmeet@btinternet.com

- 31) Any individual entries must include a £2.00 administration charge per swimmer.
- 32) Confirmation of entries will be on website – www.watfordswimmingclub.co.uk
- 33) **Coaches Passes** -Weekend Coaches' passes, to include food, are available for poolside access at £15 per day or £25 for the weekend. Maximum 3 passes per club. Coaches' passes will not be sold on the day.
- 34) Entries to this meet will be held on a computer and consent, as required by Data Protection Act 1998 (as Amended), to the holding of personal information on computer will be deemed to have been given by the submission of the entry.
- 35) In accordance with the ASA Child Safeguarding Policies and Procedures any parents or carers of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images, particularly if those images are being shared with family and friends through social media platforms.
- 36) Should you have any concerns about photography or filming at this event then please bring them to the attention of Sarah Lees (Child Welfare Officer) or Tracy O'Sullivan (Meet Promoter)
- 37) These policies will be vigorously enforced and any person found to be contravening them will be asked to leave the gala without refund.
- 38) Any matter not covered by these Meet conditions will be determined by the Promoter and Referee, subject to ASA laws, Regulations and the ASA technical Rules of racing.

Gala to be held at: **Woodside Leisure Centre**, Horseshoe Lane, WATFORD, Hertfordshire
WD25 7HH

www.watfordswimmingclub.co.uk